

Public Document Pack

Date of meeting Tuesday, 21st March, 2023
Time 1.30 pm
Venue Astley Room - Castle
Contact Geoff Durham 742222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Licensing Sub-Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 APPOINTMENT OF CHAIR
- 2 APOLOGIES
- 3 DECLARATIONS OF INTEREST
- 4 Appendix A - Natural Justice Guidance Notes (Pages 3 - 4)
- 5 Appendix B Human Rights Guidance Notes (Pages 5 - 6)
- 6 Appendix C Procedure to be followed by the Sub-Committee (Pages 7 - 8)
- 7 NEW PREMISE LICENCE APPLICATION (Pages 9 - 60)

Members: Councillors Parker, S White and J Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

SUBSTITUTE MEMBER SCHEME (Appendix 9, Section 4 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members:

If you are unable to attend this meeting and wish to appoint a Substitute to attend in your place you need go:

Contacting the Council:

Switchboard 01782 717717 . Text 07800 140048

Email webmaster@newcastle-staffs.gov.uk.

www.newcastle-staffs.gov.uk

- Identify a Substitute member from the list above who is able to attend on your behalf
- Notify the Chairman of the Committee (at least 24 hours before the meeting is due to take place) NB Only 2 Substitutes per political group are allowed for each meeting and your Chairman will advise you on whether that number has been reached

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.

GUIDANCE NOTES

NATURAL JUSTICE AND FAIRNESS

These are the principles used in the determination of just or fair processes and stem from the common law legal system.

According to Roman law, certain basic legal principles were so obvious that they should be applied universally without the need to be enacted into the law.

The rules of natural justice are now regularly applied by courts in both common law and civil law jurisdictions.

Natural justice operates on the principles that man is basically good, that a person of good intent should not be harmed and one should treat others as they would like to be treated.

Natural justice includes the notion of procedural fairness and may incorporate the following guidelines:-

- A person accused of a crime, or at risk of some form of loss, should be given adequate notice about the proceedings (including any charges);
- A person making a decision should declare any personal interest they may have in the proceedings;
- A person who makes a decision should be unbiased and act in good faith. He therefore cannot be one of the parties in the case, or have an interest in the outcome. This is expressed in the Latin maxim, *nemo iudex in causa sua*: “no man is permitted to be judge in his own cause”;
- Proceedings should be conducted so they are fair to all the parties – expressed in the Latin maxim, *audi alteram* : “let the other side be heard”;
- Each party to a proceeding is entitled to ask questions and contradict the evidence of the opposing party;
- A decision-maker should take into account relevant considerations and extenuating circumstances, and ignore irrelevant considerations;
- Justice should be seen to be done. If the community is satisfied that justice has been done they will continue to place their faith in the courts.

Where a person’s legal rights are concerned, the principles of natural justice are bolstered by Article 6 of the European Convention on Human Rights which is now incorporated into domestic law.

THE RULE AGAINST BIAS

It is elementary to the rules of natural justice that the deciding body is to be free from bias.

The rule is that the body must be and be seen to be impartial, independent and disinterested.

There are two broad categories of bias:

- (a) Actual Bias: when the decision-maker has an economic interest in the outcome of the case (also known as a material or pecuniary interest) subject to the De Minimum doctrine;
- (b) Reasonable Apprehension: unbiased appearance is an essential part of procedural fairness. The test is whether, having regard to the circumstances, a well informed person (“reasonably informed bystander”) would consider that the interest might have an influence on the exercise of the decision-maker’s duties.

GUIDANCE NOTES

HUMAN RIGHTS ACT 1998

In considering allegations against Members you should have regard to the provisions of the Human Rights Act 1998 which embody the rules of natural justice.

Rights and Freedoms to be considered when determining matters

ARTICLE 6: RIGHT TO A FAIR TRIAL

1. In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly, but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.
2. Everyone charged with a criminal offence shall be presumed innocent until proved guilty according to law.
3. Everyone charged with a criminal offence has the following minimum rights:
 - (a) to be informed promptly, in a language which he understands and in detail, of the nature and cause of the accusation against him;
 - (b) to have adequate time and facilities for the preparation of his defence;
 - (c) to defend himself in person or through legal assistance of his own choosing or, if he has not sufficient means, to pay for legal assistance, to be given it free when the interests of justice so require;
 - (d) to examine or have examined witnesses against him and to obtain the attendance and examination of witnesses on his behalf under the same conditions as witnesses against him;
 - (e) to have the free assistance of an interpreter if he cannot understand or speak the language used in court.

ARTICLE 8: RIGHT TO RESPECT FOR PRIVATE AND FAMILY LIFE

1. Everyone has the right to respect for his private and family life, his home and his correspondence.
2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

ARTICLE 10: FREEDOM OF EXPRESSION

1. Everyone has the right to freedom of expression. These rights shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.

2. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.

ARTICLE 14: PROHIBITION OF DISCRIMINATION

The enjoyment of the rights and freedoms set fourth in this Convention shall be secured without discrimination on any ground such as sex, race, colour, language, religion, political or other opinion, national or social origin, association with a national minority, property, birth or other status.

NB This is not a substantive right, but comes into play if other rights are likely to have been infringed. The prohibition is wide, but not exhaustive

ARTICLE 1: OF THE FIRST PROTOCOL PROTECTION OF PROPERTY

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law.

The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

NB Possessions, in this context, includes the right to apply for a licence, the right to hold and retain a licence and the goodwill of a business.

NOTE In this context it is also particularly important for members to observe the rule against bias.

PROCEDURE TO BE FOLLOWED BY THE LICENSING SUB-COMMITTEE

NOTE:

All hearings will normally be held in public. However, the Licensing Sub-Committee may exclude the public from all or part of a hearing where it considers that the public interest in so doing outweighs the public interest in the hearing or that part of the hearing taking place in public. A party or that party's representatives may be treated as a member of the public and therefore excluded from the meeting for all or part of the hearing, and all parties have the right to be represented and to call witnesses.

The Clerk to the Committee will have the right to ask questions on behalf of the Committee of any party to the proceedings.

PROCEDURE:

1. The Chair of the Sub-Committee will open the meeting and introduce the members of the committee and call upon the parties to identify themselves and their representatives and to identify any witnesses they intend to call.
2. The Chair of the Sub-Committee will call upon the Clerk to the Committee to explain to the parties the procedures which will be followed at the hearing. Unless the Chair directs otherwise, each party will normally have a maximum period of one hour in which to give further information and call any witnesses in support of their case. In every case, all parties will have an equal maximum period.
3. The Chair of the Sub-Committee will then normally call upon the interested party or the responsible authority which has made a relevant representation against the grant of an application to provide evidence in support of their representation.
4. The applicant will then have an opportunity to question that person
5. Members of the Sub-Committee will then have the opportunity to question that party or responsible authority.
6. Any person who has made relevant representations will then call any witness in support.
7. The applicant will then have an opportunity to question that witness.
8. Members of the Sub-Committee will then have the opportunity to question that person.
9. Stages 6 to 8 will then be repeated for each person making relevant representations.
10. The applicant will then have the opportunity to give evidence in response to the application and in response to the relevant representations which have been made.
11. The interested party or responsible authority will then have an opportunity to question the applicant.

12. Members of the Sub-Committee will then have the opportunity to question the applicant.
13. Stages 10 to 12 will be repeated for any witnesses on behalf of the holder of the applicant.
14. The interested party or responsible authority will have the right to address the sub committee.
15. The applicant will have the right to address the Sub-Committee in summing up his case.
16. All parties will then leave the room while the Sub-Committee consider their decision.
17. The Sub-Committee will normally make their determination at the conclusion of the hearing, but when this is not possible, will make its determination within the period of five working days beginning with the day on which the hearing was held.



NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

EXECUTIVE MANAGEMENT TEAM'S REPORT TO

Licensing Sub-Committee
Tuesday 21st March 2023

Report Title: New Premise Licence Application that has received a relevant representation.

Submitted by: Head of Regulatory Services

Portfolios: Finance, Town Centres and Growth

Ward(s) affected: All

Purpose of the Report

To inform the sub-committee of a new premises licence application for the Sneyd Arms, 1 The Village, Keele, ST5 5AD which has received a relevant representation from a member of the public on the grounds of Public Safety and Prevention of Public Nuisance.

Recommendation

In accordance with the Licensing Act 2003, the statutory guidance and the Council's own Statement of Licensing Policy the Sub-Committee must consider the Premises Licence and have regard to the four licensing objectives, as below, when making its decision:

- (i) The Prevention of Crime and Disorder
- (ii) Public Safety
- (iii) The Prevention of Public Nuisance
- (iv) The Protection of Children from Harm

Reasons

An application was received on 30th January 2023 from the Ms Kirsty Fradley for a new premises licence at the Sneyd Arms, 1 The Village, Keele, ST5 5AD. As part of the application process, responsible authorities and members of the public can make representations. A relevant representation was received from a member of the public, in regards to the licensing objectives of public safety and prevention of public nuisance.

1. **Background**

1.1 The licence information relating to this application is as follows:

Premises: Sneyd Arms

Location: 1 The Village, Keele, Staffordshire, ST5 5AD

Application Reference Number: 21508

Proposed Premises Licence Holder: Ms Kirsty Fradley

Proposed Designated Premises Supervisor: Ms Kirsty Fradley

1.2 Ms Kirsty Fradley has made an application for a new premises licence for the Sneyd Arms, 1 The Village, Keele, ST5 5AD. The application is attached as **Appendix A** and the plan for the proposed new licence area is attached as **Appendix B**.

1.3 There is currently a premises licence on this premises (3169), attached as **Appendix C**, which has been in place with the Council since the Licensing Act 2003 came into force and was historically licensed under the Magistrates Courts. The reason that a new premises licence application has been made is that the barn area to the side of the premises area, known as the Knights Templar, has recently been converted for use as a bar and events area. Whilst shown on the historic plan, it was not clearly included in the licensable area and now has a separate bar area of its own.

1.4 As part of the licensing application process there is a 28 day consultation period in which responsible authorities and members of the public can make representations in relation to the application. Staffordshire Police Licensing team engaged with the applicant and agreed several conditions which they required to form part of the licence. These are attached as **Appendix D**. Newcastle-under-Lyme Borough Council required a Noise Management to be completed in relation to the premises, attached as **Appendix E**. There was also a representation from a local resident, Mr Tim Millington, in regards to the licensing objectives of public safety and prevention of public nuisance, attached as **Appendix F**. Mr Millington was particularly concerned relating to the noise from the new part of the venue due to its proximity to his home.

1.5 The requirement for a new premises came to light following a noise complaint on the 15th December 2022 in relation to an event at the Knights Templar Bar on the weekend previous. The premises owners were under the impression that the newly converted area was covered under the current licence, Appendix C, however upon discussion with the licensing administration team it was found that the area was not covered as a unit to sell alcohol under the original plan. It was agreed with Ms Fradley and Mr George Domleo from Flint Bishop LLP that they would need to stop any licensable activity within the Knights Templar part of the premises until a new premises licence could be applied for and granted unless those activities were carried out under a Temporary Event Notice (TEN). There have been seven TENs covering 8 days from the 1st February 2023 to 19th March 2023.

1.6 In relation to the history of the licence premises, there is only one other complaint in relation to noise which dates from the 25th October 2012. The case was closed following a discussion with the Designated Premises Supervisor at that time.

1.7 A copy of a location plan of the premises and its local surrounds is attached as **Appendix G**. There are several households adjacent to the premises and it is located in the Keele Ward.

2. **Issues**

2.1. The Licensing Act 2003 requires the Council to carry out its various licensing functions so as to promote the following four licensing objectives;

- (i.) The Prevention of Crime and Disorder
- (ii.) Public Safety
- (iii.) The Prevention of Public Nuisance
- (iv.) The Protection of Children from Harm

2.2. The Licensing Act 2003 requires the Council to publish a “Statement of Licensing Policy” that set out the policies the Council will generally apply to promote the licensing objectives when making decisions on applications made under the Act. Copies of the Council’s Statement of Licensing Policy and the Government’s Statutory Guidance will be available at the Licensing Sub-Committee hearing.

2.3. In making their decision on the application the Sub-Committee are obliged to have regard to the Statutory Guidance and the Council’s own Statement of Licensing Policy. The Sub-Committee must also have regard to the representations made and the evidence heard at the hearing. However, the Sub-Committee must disregard any representations that do not relate to the promotion of the four licensing objectives.

3. **Proposal**

3.1 The Sub-Committee, where it considers that action under its statutory powers is appropriate, may take any of the following steps for the promotion of the four licensing objectives. The steps available to the Sub-Committee are listed in Section 5.1 of this report.

3.2 For this purpose the conditions of the licence are modified if any of them are altered or omitted or any new condition is added.

3.3 The Sub-Committee are asked to note that they may not modify the conditions or take any other steps merely because they consider it desirable to do so. Any action taken must be appropriate in order to promote the licensing objectives.

4. **Reasons for Preferred Solution**

4.1 To ensure that the Council promote the licensing objectives in accordance with their statutory duty.

5. **Options Considered**

5.1 The relevant options considered in relation to this application are:

- (a) to modify the conditions (including timings) of the licence;
- (b) to exclude a licensable activity from the scope of the licence;
- (c) to remove the designated premises supervisor;
- (d) to suspend the licence for a period not exceeding three months; or
- (e) to revoke the licence

6. **Legal and Statutory Implications**

6.1 To power to review a premises licence falls under Section 51 of the Licensing Act 2003.

6.2 Hearings will be carried out in a fair, proportionate and consistent manner in line with:

Article 6(1) guarantees an applicant a fair hearing
Article 14 guarantees no discrimination

7. **Equality Impact Assessment**

7.1 Not Applicable

8. **Financial and Resource Implications**

8.1 Premises Licence Holder has the right to appeal the decision at the Magistrates Court and if successful could apply for the award of costs.

9. **Major Risks**

9.1 As above

10. **UN Sustainable Development Goals (UNSDG)**

10.1



11. **Key Decision Information**

11.1 Not Applicable

12. **Earlier Cabinet/Committee Resolutions**

12.1 The Licensing Committee has previously resolved to have regards to its Licensing Policy.

13. **List of Appendices**

- 13.1 Appendix A – New premises licence application
Appendix B – Plan associated with new premises licence application
Appendix C – Current Premises licence
Appendix D – Conditions agreed with Staffordshire Police
Appendix E – Noise Management Plan
Appendix F – Representation from Mr Millington
Appendix G – Location plan of the premises

14. **Background Papers**

14.1 Licensing Policy 2015-2020

14.2 Licensing Act 2003 Statutory Guidance

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I, Kirsty Fradley

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Sneyd Arms 1 The Village			
Post Town	Newcastle Under Lyme	Postcode	ST5 5AD
Telephone number at premises			
Non-domestic rateable value of premises		£33,250.00	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick yes

- | | | | |
|----|--|-------------------------------------|-----------------------------|
| a) | an individual or individuals | <input checked="" type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual | | please complete section (B) |
| | i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| | ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| | iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv. other | | |

- (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health & Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England Please complete section (B)
- h) the chief officer of police of a police force in England and Wales Please complete section (B)

If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - Statutory function or
 - A function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input checked="" type="checkbox"/>	Ms	<input type="checkbox"/>	Other Title (for example, Rev)	
Surname Fradley				First names Kirsty					
I am 18 years old or over				<input checked="" type="checkbox"/>	Please tick yes				
Current postal address if different from premises address				22 Kingsley Road Kidsgrove Staffordshire					
Post Town					Postcode		ST7 1QZ		
Daytime contact telephone number									
E-mail address (optional)									

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over			<input type="checkbox"/>	Please tick yes	
Current postal address if different from premises address					
Post Town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year	
A		S		A	P

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note1)

The premises comprises of the Sneyd Arms pub building, the separate The Knights Templar renovated old barn and the external customer areas.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

- | | |
|---|-------------------------------------|
| | Please tick yes |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |
| <u>Provision of late night refreshment</u> (if ticking yes, fill in box L) | <input checked="" type="checkbox"/> |
| <u>Supply of alcohol</u> (if ticking yes, fill in box M) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 7)				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	10:00	23:00		<u>Please give further details here</u> (please read guidance note 4)	
Tue	10:00	23:00	Films including but not limited to amplified music videos, sports, and TV programs		
Wed	10:00	23:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur	10:00	00:00			
Fri	10:00	00:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	10:00	00:00			
Sun	10:00	23:00	An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An additional 1 hour extension to the terminal hour on Christmas Eve and Boxing Day. From the end of permitted hours on New Year's Eve until 01:00 hours on New Year's Day.		

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Mon			
Tue			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10:00	23:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	10:00	23:00	Amplified or unamplified live music played on the premises.		
Wed	10:00	23:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur	10:00	00:00			
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	10:00	00:00			
Sat	10:00	00:00	An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An additional 1 hour extension to the terminal hour on Christmas Eve and Boxing Day. From the end of permitted hours on New Year's Eve until 01:00 hours on New Year's Day.		
Sun	10:00	23:00			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	10:00	23:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	10:00	23:00	Playing of recorded music via an in house music system.		
Wed	10:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	10:00	00:00			
Fri	10:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	10:00	00:00	An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday.		
Sun	10:00	23:00	An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday.		
			An additional 1 hour extension to the terminal hour on Christmas Eve and Boxing Day.		
			From the end of permitted hours on New Year's Eve until 01:00 hours on New Year's Day.		

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue					
			<u>Please give further details here</u> (please read guidance note 4)		
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

H

<p>Anything of a similar description to that falling within (e), (f) or (g)</p> <p>Standard days and timings (please read guidance note 7)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p> <p>Entertainment of a similar nature to live music, recorded music and performance of dance but which may not be strictly considered live music, recorded music and performance of dance, for example but not limited to cabaret performances.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	10:00	23:00		Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue	10:00	23:00	<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed	10:00	23:00	<p>Please see above.</p>		
Thur	10:00	00:00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri	10:00	00:00			
Sat	10:00	00:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun	10:00	23:00	<p>An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday.</p> <p>An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday.</p> <p>An additional 1 hour extension to the terminal hour on Christmas Eve and Boxing Day.</p> <p>From the end of permitted hours on New Year's Eve until 01:00 hours on New Year's Day.</p>		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	N/A	N/A	<u>Please give further details here</u> (please read guidance note 4)		
Tue	N/A	N/A		Provision of hot food and drink	
Wed	N/A	N/A	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23:00	00:00			
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23:00	00:00			
Sun	N/A	N/A	<p>An additional 1-hour extension to the terminal hour for every Friday and Saturday for each May Bank Holiday, Spring/Whitsun Bank Holiday, and August Bank Holiday.</p> <p>An additional 1-hour extension to the terminal hour for every Thursday, Friday and Saturday for each Easter Bank Holiday.</p> <p>From 23:00 hours on Christmas Eve and Boxing Day to 01:00 hours the following day.</p> <p>From 23:00 hours on New Year’s Eve until 01:00 hours on New Year’s Day.</p>		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption (Please tick box)</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	10:00	23:00			
Tue	10:00	23:00			
Wed	10:00	23:00			
Thur	10:00	00:00			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	10:00	00:00			
			An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday.		
Sat	10:00	00:00			
			An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday.		
Sun	10:00	23:00			
			From the end of permitted hours on New Year's Eve until 01:00 hours on New Year's Day.		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Kirsty Fradley
Date of Birth - [REDACTED] Place of Birth - [REDACTED] Nationality - British
Address 22 Kingsley Road Kidsgrove Staffordshire ST7 1QZ
Personal Licence number (if known) 13129
Issuing licensing authority (if known) Newcastle under Lyme Borough Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	23:30	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p> <p>An additional 1 hour extension to the terminal hour for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday.</p> <p>An additional 1 hour extension to the terminal hour for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday.</p> <p>An additional 1 hour extension to the terminal hour on Christmas Eve and Boxing Day.</p> <p>From the end of permitted hours on New Year's Eve until 01:30 hours on New Year's Day.</p>
Tue	08:00	23:30	
Wed	08:00	23:30	
Thur	08:00	00:30	
Fri	08:00	00:30	
Sat	08:00	00:30	
Sun	08:00	23:30	

M- Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

[The information provided in this box is solely for information only and not intended to be converted into conditions on the licence.]

Sneyd Arms has the benefit of an existing premises licence, number 3169. The premises licence application seeks to include The Knights Templar within the licensed area.

Please note that the application may be amended during the application period to reflect any agreements that may be reached with the responsible authorities and other parties.

In the event that the new premises licence is granted as applied for or in an acceptable form, the intention will be to surrender the existing premises licence, number 3169.

b) The prevention of crime and disorder

1. A refusal and incident log shall be maintained at the premises
2. The premises shall be a member of the local pub watch scheme, where such a scheme exists
3. The CCTV system covering the internal areas of the premises shall be maintained in effective working order and all tapes/recordings shall be kept for 28 days.
4. There will be notices displayed in the premises stating that CCTV is in operation
5. There should be a member of staff available at all times the premises is open who is trained and capable of operating the CCTV system and also downloading any footage required by the police, local authority offices or trading standard officers

c) Public safety

We understand our obligations under the extensive legislation and take our responsibilities seriously.

d) The prevention of public nuisance

6. Notices shall be prominently displayed at all public exits requesting customers to respect the needs of local residents and to leave the area quietly
7. At all times when regulated entertainment (recorded and live music) is taking place all external doors and windows shall be kept closed, except for access/egress and in case of an emergency

e) The protection of children from harm

8. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

**Checklist:
agreement**

Please tick to indicate


- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	30 th January 2023
Capacity	Solicitors for and on behalf of the applicant

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

<p>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)</p> <p>George Domleo Flint Bishop LLP St. Michael`s Court St. Michael`s Lane Derby DE1 3HQ</p>

Telephone number (if any)	██████████
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance

- on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away

from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person

may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of [permanent residence in the UK](#) or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

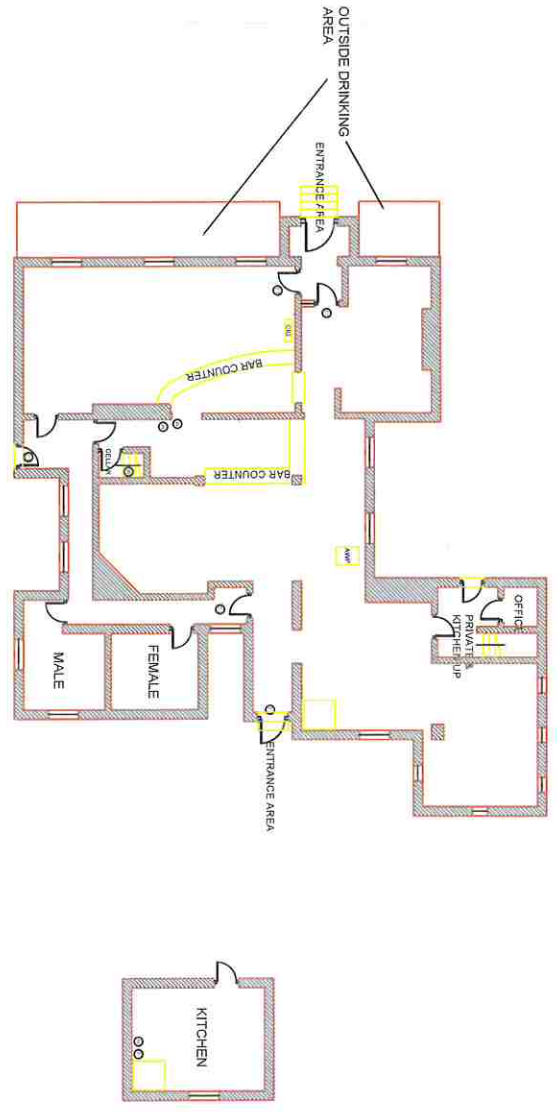
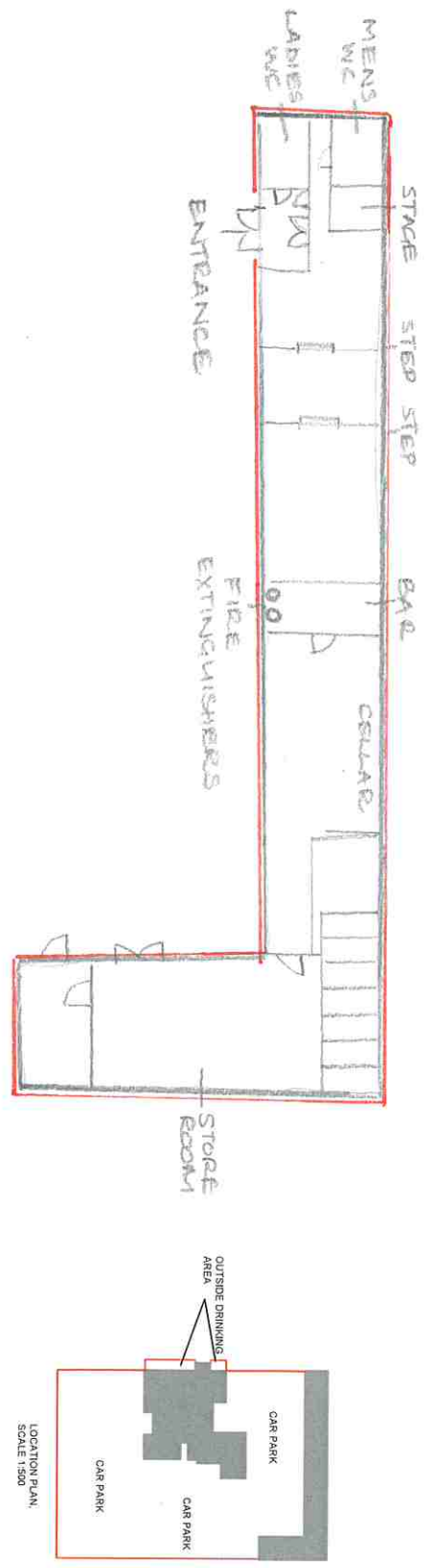
Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <http://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out a check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online.

The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



SNEYD ARMS
 I THE VILLAGE
 NEWCASTLE ROAD
 KEEBLE
 NEWCASTLE UNDER LYME
 STS SAB

- KEY**
- FIRE ALARMS
 - FIRE POWER EXTINGUISHER
 - WIRELESS TELEPHONE
 - WIRELESS TELEVISION
 - TELEPHONE
 - ALARM TO EXIT WITH DIRECTIONAL ARROW
 - CIGARETTE MACHINES
 - FIRST AID BOX

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NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Newcastle under Lyme Borough Council
Licensing Admin Team
Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL
01782 717717
www.newcastle-staffs.gov.uk

LICENSING ACT 2003
PREMISES LICENCE 3169
003169

PART 1 – Premises Details

Postal Address of Premises, or if None, Ordnance Survey Map Reference or Description

Sneyd Arms
1 The Village, Newcastle Under Lyme, Staffordshire, ST5 5AD

Where the Licence is Time Limited the Dates

Licensable Activities Authorised by the Licence

Live Music Indoors
Recorded Music Indoors
Other Entertainment Similar to Live or Rec Music or Dance Performance Indoors
Supply of Alcohol On and Off Premises

The Times the Licence Authorises the Carrying out of Licensable Activities

ACTIVITY	LOCATION	TIMES
Live Music	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30
Recorded Music	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30
Other Entertainment Similar to Live or Rec Music or Dance Performance	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day

		Monday to Wednesday	10:00-23:00
		Thursday to Saturday	10:00-00:00
		Sunday	12:00-22:30
Supply of Alcohol		An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day	
		Monday to Wednesday	10:00-23:00
		Thursday to Saturday	10:00-00:00
		Sunday	12:00-22:30

The Opening Hours of the Premises

An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day

Monday to Wednesday	10:00-23:30
Thursday to Saturday	10:00-00:30
Sunday	12:00-23:00

PART 2

Name Registered Address Telephone Number and Email of Holder of Premises Licence

Punch Partnerships (PTL) Limited

Elsley Court, 20-22 Great Titchfield Street, London, W1W 8BE

Registered Number of Holder where Applicable (Charity Number, Company Number)

03512363

Name and Address of Designated Premises Supervisor Where the Premise Licence Authorises the Supply of Alcohol

**Miss Kirsty Fradley
22 Kingsley Road, Kidsgrove, Staffordshire, ST7 1QZ**

Personal Licence Number and Issuing Authority of Personal Licence Held by Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol

13129

Newcastle-under-Lyme

ANNEXES

Annex 1

Mandatory Conditions

Alcohol

1. No supply of alcohol may be made under the premises licence:

- (a) At a time when there is no designated Premises supervisor in respect on the Premises Licence.
- (b) At a time when the Designated Premises Supervisor does not hold a personal Licence; or
- (c) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or.
 - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;.
- (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;.
- (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;.
- (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- a holographic mark, or.
- (b) an ultraviolet feature..

6. The responsible person must ensure that—

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—.

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;.
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and.
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”.

7. All individual(s) at the premises for the purpose of carrying out a security activity must

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of that Act..

Mandatory Condition in Force From 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;.
 - (b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- i. (i) P is the permitted price,
 - ii. (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - iv. (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - v. (i) the holder of the premises licence,
 - vi. (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - vii. (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions Consistent with the Operating Schedule

EMBEDDED RESTRICTIONS

Alcohol

Alcohol shall not be sold or supplied except during the hours stipulated on this licence. In this condition hours means:

1. On New Year's Eve from the end of licensable hours on New Year's Eve to the start of licensable hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December). The above restriction does not prohibit
 - (a) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
 - (b) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
 - (c) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
 - (d) the sale of alcohol to a trader or club for the purposes of the trade or club;
 - (e) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
 - (f) the taking of alcohol from the premises by a person residing there; or
 - (g) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises

PREVENTION OF CRIME AND DISORDER

1. The CCTV system covering the internal areas of the premises shall be maintained in effective working order and all tapes/recordings shall be kept for a minimum of 31 days.
2. The DPS shall be a member of the local pub watch scheme.
3. Lighting shall be provided to the front of the premises within the car park and it shall be maintained in effective working order.

PUBLIC SAFETY

1. Fire fighting extinguishers, emergency lighting and illuminated exit signs shall be provided and maintained in effective working order.

PREVENTION OF PUBLIC NUISANCE

1. Clear, prominent and legible notices shall be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the premises and area quietly.
2. All windows at the premises shall be shut after 19.00 hours during the provision of music or similar public entertainment.
3. The entry door at the premises shall remain closed to limit the escape of noise.

PROTECTION OF CHILDREN FROM HARM

1. A "no smoking" area of such a size and design that it genuinely provides a suitable area for customers and their children wishing to be separated from smoking areas shall be available.
2. Gaming machines and AWP's shall not be situated in or around the area set aside for children.

Annex 3

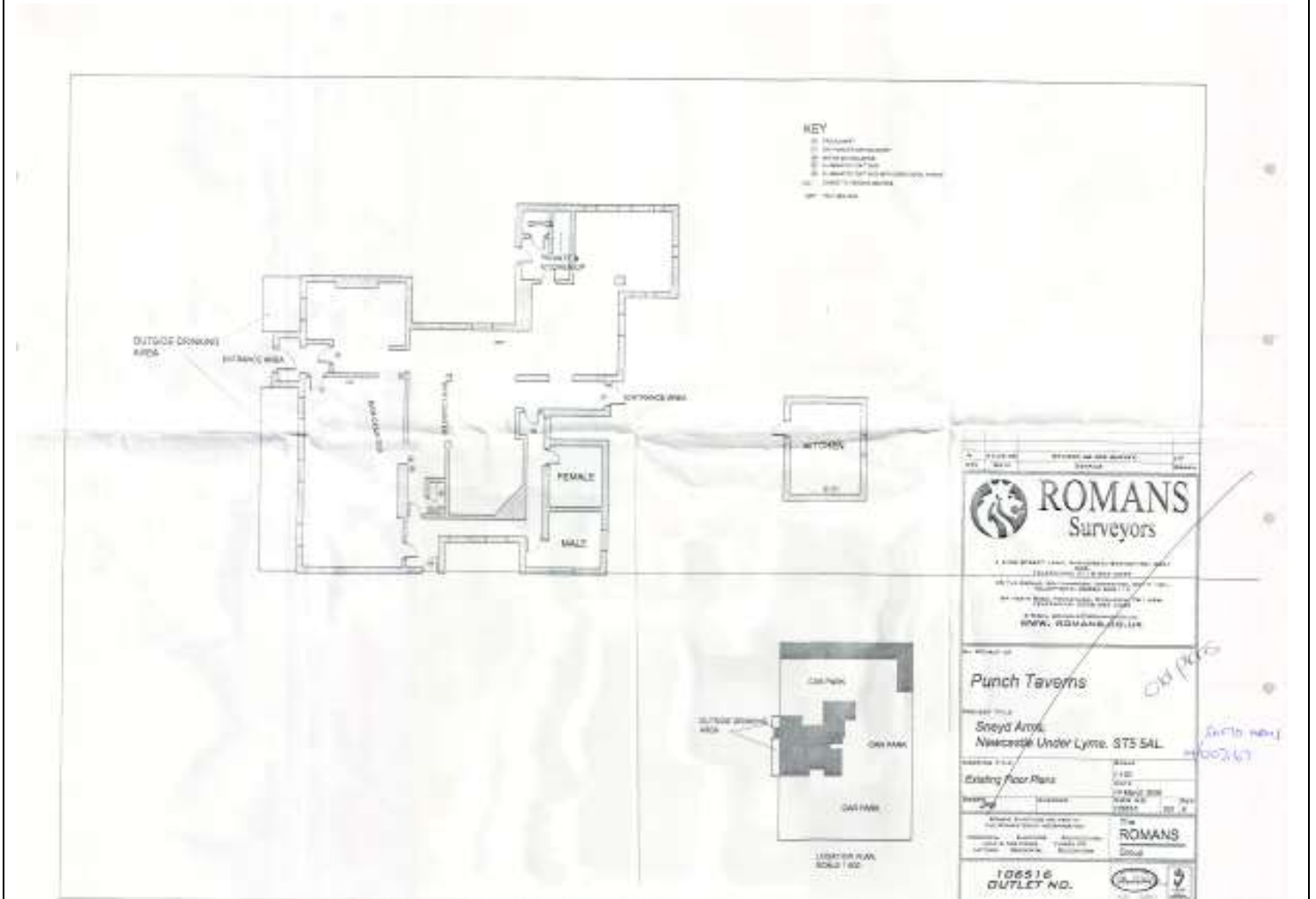
Conditions attached following a Hearing

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

Annex 4

Plans

ANNEX 4 - PLAN(S)



N.S. Barker

Nesta Barker
Head of Environmental Health Services

Licensing Act 2003 PREMISES LICENCE SUMMARY	3169 003169
 NEWCASTLE·UNDER·LYME BOROUGH COUNCIL	Newcastle under Lyme Borough Council Licensing Admin Team Castle House Barracks Road Newcastle-under-Lyme Staffordshire ST5 1BL 01782 717717 www.newcastle-staffs.gov.uk

PART 1 – Premises Details**Postal Address of Premises, or if None, Ordnance Survey Map Reference or Description**

**Sneyd Arms
1 The Village, Newcastle Under Lyme, Staffordshire, ST5 5AD**

Where the Licence is Time Limited the Dates**Licensable Activities Authorised by the Licence**

**Live Music Indoors
Recorded Music Indoors
Other Entertainment Similar to Live or Rec Music or Dance Performance Indoors
Supply of Alcohol On and Off Premises**

The Times the Licence Authorises the Carrying out of Licensable Activities

ACTIVITY	LOCATION	TIMES
Live Music	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30
Recorded Music	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30
Other Entertainment Similar to Live or Rec Music or Dance Performance	Indoors	An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30

7 March 2022

Supply of Alcohol		An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day
		Monday to Wednesday 10:00-23:00
		Thursday to Saturday 10:00-00:00
		Sunday 12:00-22:30

The Opening Hours of the Premises

An hour's extension for every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday. An hour's extension for every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday. An hour's extension to Christmas Eve and Boxing Day From opening time on New Year's Eve to Close on New Year's Day	
Monday to Wednesday	10:00-23:30
Thursday to Saturday	10:00-00:30
Sunday	12:00-23:00

PART 2

Name Registered Address Telephone Number and Email of Holder of Premises Licence

Punch Partnerships (PTL) Limited	Elsley Court, 20-22 Great Titchfield Street, London, W1W 8BE
----------------------------------	--

Registered Number of Holder where Applicable (Charity Number, Company Number)

03512363

Name of Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol

Miss Kirsty Fradley

Personal Licence Number and Issuing Authority of Personal Licence Held by Designated Premises Supervisor Where the Premise Licence Authorises the Supply of Alcohol

13129

Newcastle-under-Lyme

Nesta Barker
Head of Environmental Health Services

Melanie Steadman

From: [REDACTED] >
Sent: 27 February 2023 13:06
To: licensing
Cc: [REDACTED]; thesneydarmskeele [REDACTED]
Subject: FW: Application for a Premises Licence to be granted under the Licensing Act 2003 – Sneyd Arms (Knights Templar) Keele

Categories: Mel

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Dear Licensing,

[Application for a Premises Licence to be granted under the Licensing Act 2003 – Sneyd Arms \(Knights Templar\) Keele](#)

Staffordshire Police wish to make representations concerning the licence application on the basis that it is considered that the application in its current form would not promote the licensing objectives.

Staffordshire Police have consulted with the Applicant and have agreed amendments to the operating schedule, as outlined in the below emails, which it is believed will promote the objectives.

As the Applicant and Staffordshire Police are in agreement, subject to there being no representations from other parties, it is respectfully considered that, as this application is now uncontested and both the Applicant and Staffordshire Police agree that a hearing is unnecessary, the Licensing Authority dispense with a formal hearing on the basis of the agreement.

PC 4995 Kevin Perry , Licensing Officer



Staffordshire Police Licensing, Block 9, Weston Road, Stafford, Staffordshire, ST8 0YY.

t: 101 [REDACTED]

e: [REDACTED]

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www.youtube.com/StaffordshirePolice

From: The Sneyd Arms <thesneydarmskeele [REDACTED]>

Sent: 27 February 2023 12:51

To: Kevin Perry <[REDACTED]>

Subject: Re: Application for a Premises Licence to be granted under the Licensing Act 2003 – Sneyd Arms Knights Templar Keele

Hi Kevin,

Thats all fine we agree to all the points and will send you over a photo of the cctv shortly.

Regards
Kirsty

Sent from my iPhone

On 27 Feb 2023, at 12:49, Kevin Perry <[REDACTED]> wrote:

Dear Kirsty

Please find attached correspondence in relation to the Knights Templar

Please could you advise, by return email, if you are in agreement to the above conditions being incorporated into the Premises Licence?

If you have any queries please do not hesitate to contact me.

Kev

PC 4995 Kevin Perry , Licensing Officer

<image001.jpg>

Staffordshire Police Licensing, Block 9, Weston Road, Stafford, Staffordshire, ST8 0YY.

t: 101 [REDACTED]

e: [REDACTED]

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www.youtube.com/StaffordshirePolice

From: Kevin Perry

Sent: 13 February 2023 09:24

To: [REDACTED]

Cc: [REDACTED]

Subject: Application for a Premises Licence to be granted under the Licensing Act 2003 – Sneyd Arms Knights Templar Keele

Dear George

Application for a Premises Licence to be granted under the Licensing Act 2003 – Sneyd Arms (Knights Templar) Keele

In relation to the above application received by Staffordshire Police on the 1st February 2023, Staffordshire Police wish to make representations on the basis that it is considered that the application in its current form would not promote the licensing objectives.

To address these concerns, Staffordshire Police request the below conditions to be incorporated into the Premises Licence please.

These conditions are to replace all your proposed conditions within section M.

This does not apply to any other conditions requested by any other responsible authority in relation to this application.

If the below conditions are agreed, Staffordshire Police will withdraw representations to the application.

To incorporate conditions in section M (b) The prevention of crime and disorder:

- 1.** CCTV must be installed and cover all internal areas, including all public entry and exit points and any areas where smokers are allowed to congregate. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, Trading Standards or Local Authority Officers in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
- 2.** All images must be kept for a consecutive 31 day period and to be produced to the Police, Trading Standards or Local Authority Officers in relation to the investigation of crime and / or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
- 3.** The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are open for licensable activities and during all times when customers remain on the premises.

4. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).

5. There must be notices displayed throughout the premises stating that CCTV is in operation.

6. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Trading Standards or Local Authority Officers.

7. Staff training must incorporate:

- Responsible Alcohol Service, including recognising signs of drunkenness, refusal skills, drugs awareness
- Managing and resolving conflict
- Premises Licence conditions
- Relevant obligations and offences under the Licensing Act 2003, including those associated with the sale of alcohol
- Safeguarding awareness in child protection matters (protecting children from harm)

Records of training must be documented and kept on the premises for inspection by the Responsible Authorities.

To incorporate conditions in section M (d) The prevention of public nuisance:

1. Notices must be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

To incorporate conditions in section M (e) The protection of children from harm:

1. Challenge 25 must be operated at the premises whereby all persons who appear to be under 25 and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.

2. Both initial and subsequent refresher training in relation to the sale of alcohol must contain a written or electronic test to be undertaken by the staff member and this record must be signed and dated by both the member of staff and the Designated Premises Supervisor.

3. The only acceptable forms of identification allowed must be a valid passport, valid photo ID driving licence or valid proof of age scheme card with the PASS approved hologram.

4. Challenge 25 signage must be displayed in a clear and prominent public place at the premises.

5. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record must be kept of staff training. Training must be refreshed at least every 6 calendar months. Such training must be recorded and be maintained at the premises and made available for inspection upon request by a Responsible Authority. Records for each person must be retained for a minimum of 24 months.

6. A refusals register must be held at the premises and contain details of the time and date of any sales that are refused in relation to persons that are under age. This refusals register must be checked on a monthly basis by the Designated Premises Supervisor or Duty Manager and endorsed accordingly. This register must be made available for inspection upon request by a Responsible Authority. Records must be retained for a minimum of 12 months. This register can be written or electronic.

Please could you advise, by return email, if you are in agreement to the above conditions being incorporated into the Premises Licence?

If you have any queries please do not hesitate to contact me.

PC 4995 Kevin Perry , Licensing Officer

[REDACTED]

<image001.jpg>

Staffordshire Police Licensing, Block 9, Weston Road, Stafford, Staffordshire, ST8 0YY.

t: 101 [REDACTED]

e: [REDACTED]

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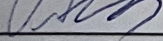
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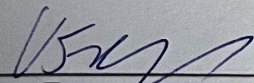
NOISE MANAGEMENT PLAN

FOR The Sneyd Arms including The Knights Templar

Component	Noise management plan – Measures in place / to be taken
Inside music noise, films etc.	Windows on the facade of the nearest residential dwelling cannot be opened. Windows on the facade of the car park will be kept closed at all times. External patrols to be carried out during events. The building has an entrance lobby with doors fitted with self closers. The stage and speakers point towards the room and are located away from residential properties. All live and recorded music to be carried out between the hours of 12:00 hours and 22.45 hours
Outside music	Any outdoor entertainment will cease at 22.30 hours at the latest. The direction and location of speakers will be as far away from noise sensitive dwellings as possible.
Deliveries and collections	Before 16:00 hours Monday - Fridays
Smoking shelters, external seating and eating areas	Small external seating area at the front of the public house away from neighbours has been allocated as a smoking area.
Gardens and play areas	N/A
Customers and car parks	Signage present at the exits to both premises. Patrols carried out both during and at the end of events. Responsible taxi companies used.
Refuse and recycling bins, barrels, bottles and stores	Glass bins emptied before 9 p.m. All other collections made during normal working hours.
Skittle alleys	N/A
Equipment such as chillers, air con, kitchen extraction systems	Located away from residents. Equipment serviced regularly and well maintained.
Complaints	Complaints will be recorded, contact will be made with residents and reasonable issues dealt with swiftly. Contact details communicated to residents.

Signed 
Premises Licence Holder

Date: 23/2/22

Signed 
Tenant

Date: 23/2/22

Continue on another sheet if necessary

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Melanie Steadman

From: tim millington [REDACTED]
Sent: 10 February 2023 12:08
To: licensing
Subject: Application 21508 Sneyd Arms

Categories: Mel

CAUTION: This email originated from outside of Newcastle-under-Lyme Borough Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs,

Please register my objection to Licensing Application 21508: Sneyd Arms.

My objection should be considered under Licensing Objectives:

Public Safety

Prevention of Public Nuisance

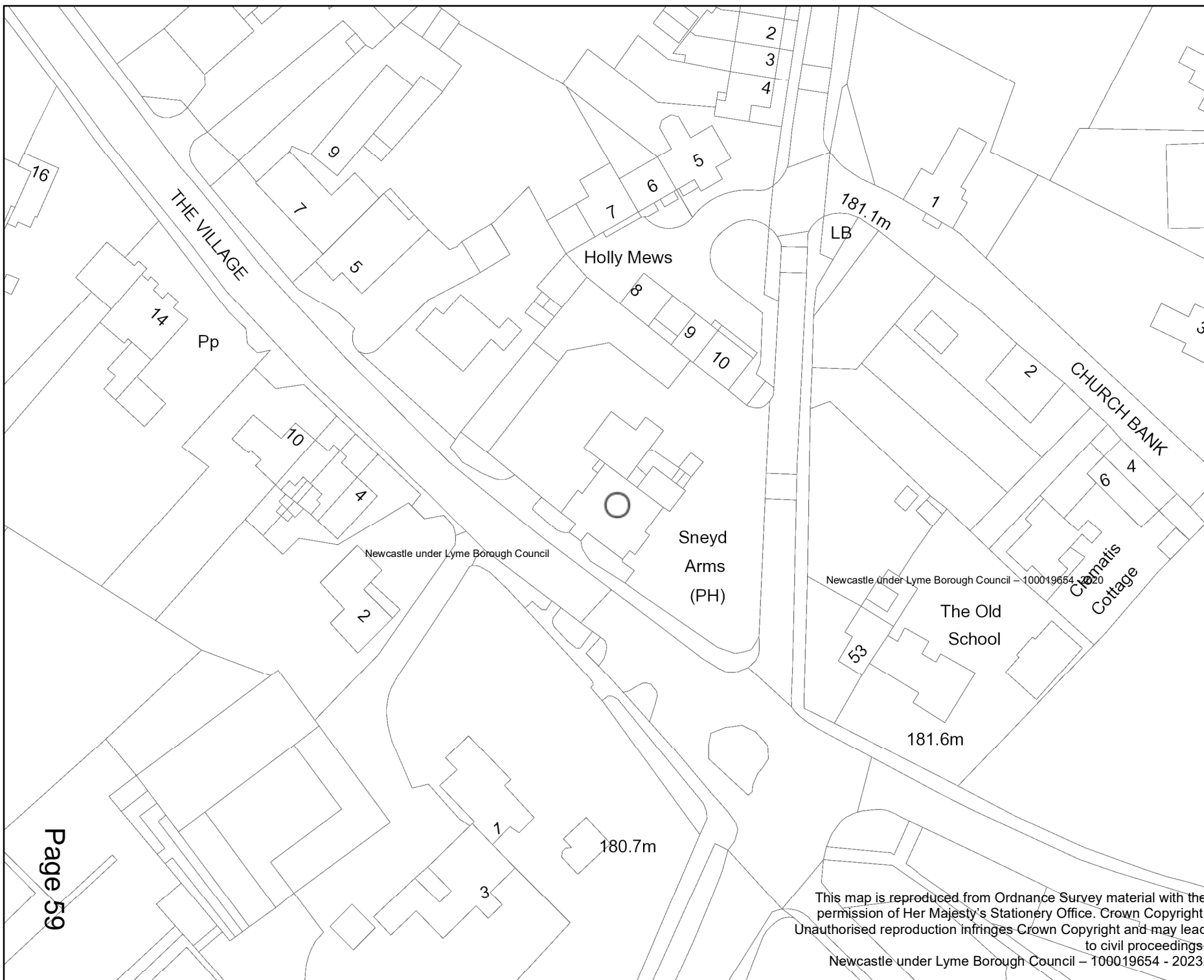
These two objectives are linked in this objection with repeated public nuisance of music and vibrations from that music entering my home at times that the venue holds loud music events that would be permitted by the License, should it be granted with out specific conditions, leading to stress and mental health issues. Repeated nuisance of this nature leads to stress and mental health concerns that should not be disregarded.

The application has arisen from previous unlicensed use of the "Nights Templar" bar to hold loud music events "discos" on weekend evenings in 2022. My home shares a party wall with the premises, so music and vibration transits easily into my home. I complained to the Licensee at the time of these events and he insisted he had a License. As it has transpired, this seems to have be a mistaken belief and, consequently, this application to allow continued use of the venue has been submitted.

Given that the application has arisen from previous nuisance and health issues, I would ask the committee to only grant a license with conditions that would prevent the nuisance caused by loud music being played at the venue.

Kind regards,
Tim Millington

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Newcastle Under Lyme
Borough Council
Castle House
Barracks Road
Newcastle Under Lyme
ST5 1BL

10/03/2023

Scale: 1:833

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